Consent to Obtain & Store Records



In supporting your transition from being in care to living independently, it can be helpful for your Home Stretch WA provider to access records on your behalf. This form gives permission for your Transition Coach to find out what records the Department is holding, access copies of those records, and store a copy on file as needed.

Home Stretch providers will only seek copies of these documents as needed.

Records	Young Person Holds Copy	Department Holds Copy	Home Stretch Requests Copy
Leaving Care Plan or Care Plan	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
Cultural Plan	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
Who's My Mob/Genogram	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
Centrelink- Letter to confirm Child in Care	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
Criminal Injuries Compensation Claim - Documentation	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
NDIS Documentation - Support Plan & Details	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
Department of Housing Application	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
Health/Ambulance Insurance	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
Health Records & Providers (e.g. Dental, Mental Health)	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
Education History	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
Has the young person been given their child history file containing all of these documents?		Yes [□ No □

Identification Documents	Young Person Holds Copy	Department Holds Copy	Home Stretch Requests Copy
Birth Certificate	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
Passport	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
Citizenship Paperwork	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
My Gov Account Access Details	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
Learners Permit	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
Drivers Licence	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
	Yes 🗆 No 🗆	Yes 🗆 No 🗆	Yes 🗆 No 🗆
Tax File Number	Yes 🗆 No 🗆	TFN:	
Bank Account Details	Yes 🗆 No 🗆	BSB: Account:	
Medicare	Yes 🗆 No 🗆	Number: Reference	
Centrelink Customer Reference Number	Yes 🗆 No 🗆	CRN:	

Consent

I consent to my Home Stretch WA Transition Coach to obtain copies of the documents and records stored by the Department of Communities on my behalf whilst I am a client of my Home Stretch Provider.

I understand these documents will be stored by my Home Stretch Provider in a secure digital database, or secure physical location. These will only be accessible by my Transition Coach and the Home Stretch Team they are working within.

Name of young person	Date			
Name of Transition Coach	Date			
Name of Home Stretch WA Provider Agency				
Name of Guardian/Administrator (if required)	Date			